

## 2025 Fee Schedule

As the year draws to a close, I want to take a moment to express my deepest gratitude to each one of you in our school community. Your support, energy, and passion have truly made this year unforgettable. We have so much to celebrate and be thankful for, and it's all because of the amazing individuals who make up our community.

I write today to inform you of the Fee and Levy structure for the 2025 school year. These fees have been determined and set in accordance with the guidelines provided by Melbourne Archdiocese Catholic Schools (MACS) Finance, and in consultation with the OLOF School Advisory Council (SAC).

Any changes to tuition fees are made with great care, considering both the needs of our students and our school's capacity to provide an educational experience that fosters success for all. We also recognise the financial challenges many families have experienced this year.

At Our Lady of Fatima, our tuition fees are primarily influenced by the Commonwealth Department of Education's assessment of our community's financial capacity to support the school's operational costs. This assessment, called the Capacity to Contribute (CTC), is reviewed annually and helps the Commonwealth Government determine the expected contributions from families towards their child's education. Please see attached guide for CTC.

To continue offering a personalised, high-quality education that meets the diverse academic, social, and emotional needs of our students, it is necessary to adjust our fees for 2025, in line with the changes implemented across all MACS schools, with also the introduction of the Capital levy which will assist with the purchase of assets (capital equipment and buildings) and the repayment of loans for capital purposes.

FAMILY FEE		
1 Child	\$2,011.70	plus <b>ADD</b> year level levy as applicable see table below
2 Children	\$2,373.03	plus <b>ADD</b> year level levy as applicable see table below
3 Children	\$2,395.41	plus <b>ADD</b> year level levy as applicable see table below
4 Children	\$2,395.41	plus <b>ADD</b> year level levy as applicable see table below

**ADD** on these extra levies' as applicable (per student) to the above Family Fee:

STUDENT LEVY					
Year level	*Curriculum	Swimming	Excursion	Building	2025 Levy Total
Prep	\$260	\$100	\$80	\$130	<b>\$570</b>
1	\$260	\$100	\$80	\$130	<b>\$570</b>
2	\$260	\$100	\$80	\$130	<b>\$570</b>
3	\$280	\$100	\$80	\$130	<b>\$590</b>
4	\$280	\$100	\$80	\$130	<b>\$590</b>
5	\$280	\$100	\$180	\$130	<b>\$690</b>
6	\$280	\$100	\$180	\$130	<b>\$690</b>

\*Curriculum levy covers all classroom stationery and art room supplies.

### OUR LADY OF FATIMA

CONCESSIONAL SCHOOL FEES		2025 TOTAL
1 Child	\$15.00 per week	\$ 780
2 Children	\$23.00 per week	\$1,196
3 Children	\$30.00 per week	\$1,560
4 Children	\$30.00 per week	\$1,560

## GOVERNMENT ALLOWANCES...are you eligible?

### 1. Health Care Card

If your family has a concession card in either parent's name, reduced fees via the Concessional Fee Policy may be granted (*health care cards in the child's name are NOT eligible to be used for this concession*). You will need to fill in the application for Concessional Fees Form and submit this form to the bursar with your concession card details and this will be kept on file and automatically applied to your account. This is in addition to the CSEF payment mentioned below.

### 2. Camps, Sports & Excursions Fund (CSEF) 2025

CSEF will be provided by the Victorian Government to assist eligible families to cover some of the costs of school trips, camps and sporting activities. If you hold a valid (card date valid on 28th January 2025) means-tested **concession card/health care card** you may be eligible for CSEF. (*health care cards in the child's name are NOT eligible to be used for this concession*). The allowance is paid to your school to put towards any fees relating to camps, excursions or sporting activities for the benefit of your child. The annual CSEF amount per student is \$150 for primary school students. Applications are available via the link below or from the office or via email: [office@fatimarosebud.catholic.edu.au](mailto:office@fatimarosebud.catholic.edu.au) *If you have provided us with these details already we do not need to collect your details again unless your situation has changed. All valid concession cards stay active in our system.* [CSEF Application Form](#)

### 3. Conveyance (travel) Allowance

**Do you live more than 4.8 kms from Fatima?** If so you may be eligible for the State Government Conveyance Allowance (travel allowance). All applications must be submitted to the office **no later than Friday 3rd March 2024**. Application forms are available from the school office or email [office@fatimarosebud.catholic.edu.au](mailto:office@fatimarosebud.catholic.edu.au) to receive a copy. If you have claimed this allowance in 2024 there is no need to fill in a form annually, except if your residential address has changed. The government Conveyance Allowance supports families who have to travel more than 4.8km to attend the school – provided they are not residing closer in distance to another catholic primary school. This allowance varies according to distance travelled, school attendance & the number of school age students travelling in the car. The amount paid is approximately between \$440 - \$550 annually

(depending on the distance travelled) plus \$220 for each additional child annually. This amount can be automatically deducted from your fees if you are eligible.

[Conveyance Application Form](#)

## OUR LADY OF FATIMA

## **Billing**

At the beginning of the year each family is issued an account that has the yearly fee and all levies' stated. School banking details attached.

## **How to pay my fees**

You can elect to pay your fees either weekly, fortnightly, monthly, quarterly (once a term) or annually (beginning of the year). Quarterly payments are due by the end of week three each term unless a payment plan is in place. Any families experiencing financial hardship in regard to their fees are strongly encouraged to seek an appointment with the principal, Sarah McDermott or our bursar, Leanne Senior, to set up appropriate arrangements depending on your circumstances.

*No family should consider leaving our school due to financial difficulties.* Fee payments can be made at the school office, over the phone or online via internet banking anytime.

We accept cash, Eftpos, Visa/Master card or Direct Credit/Debit. If you are making payments via internet online banking please use your child's full name or your account code as your reference.

To set up your direct credit payments use the following information:

## **School bank account details**

**Account name:** Our Lady of Fatima School

**Bank:** NAB

**BSB:** 083 347

**Account No:** 641 605 720

If you have any queries please do not hesitate to contact us on (03) 5950 0400 or Leanne Senior via: [leanne@fatimarosebud.catholic.edu.au](mailto:leanne@fatimarosebud.catholic.edu.au)

All families will receive their school fee account at the beginning of Term 1. School fee accounts are billed for the full year on the first statement. Follow up statements are emailed at the beginning of Term 2, 3 & 4 showing the current balance.

We kindly ask that all applicable forms (see attached) are returned to the school office on or before Thursday 30th January 2025 to enable the forms to be processed accordingly. Anyone selecting a payment plan option needs to start payments from Friday 7<sup>th</sup> February

**Please see school fee options on the next page.**

## **OUR LADY OF FATIMA**

## 2025 School Fee Payment Options

Our Lady of Fatima offers several payment options to help families meet their school fee obligations.

### Option 1 - Full Fee Payment

Payment can be made in full by Friday 21st March 2025.

### Option 2 - Payment by Quarterly Instalments

Instalments can be paid via cash, EFTPOS, or credit card at the school office anytime between 8.30am to 4.00pm Monday to Friday on school days. Please note all fees must be paid by Friday 16<sup>th</sup> October unless you have created a payment plan with the principal.

<b>Instalment 1</b>	Friday 14th February 2025
<b>Instalment 2</b>	Friday 2 <sup>nd</sup> May 2025
<b>Instalment 3</b>	Friday 1st August 2025
<b>Instalment 4</b>	Friday 16th October 2025

### Option 3 - Direct Debit

Direct Debit facilities can be set up for families to pay in weekly, fortnightly, or monthly installments via our banking institution, Catholic Development Fund. Families are required to complete the direct debit form (attached to this letter) to nominate a bank account and return it to the school by the end of the 2024 school year.

Payments for the school year will begin to be deducted from **Friday 14<sup>th</sup> February 2025**

<b>Direct Debit Option</b>	<b>No. of Payments</b>	<b>Cost</b>
Weekly	34	Divide total fees and levies by 34
Fortnightly	17	Divide total fees and levies by 17
Monthly	8	Divide total fees and levies by 8

## OUR LADY OF FATIMA